



London Ambulance Service



Initial Screening Tool

Title of policy/service/function/procedure/ programme/ or strategy being assessed: **TP039 Organisation Wide policy for the Management of External Agency Visits, Inspection and Accreditations**

Is it new or revised

(If revised, please attach a copy of the original Equality Impact Assessment.)

Senior Manager Responsible John Wilkins

Department Governance and Compliance Team

Section

Equality Impact Assessment Screening Team

Name	Department	Role
Stephen Moore	Governance and Compliance Team	Head of Records Management and Business Continuity
John Wilkins	Governance and Compliance Team	Head of Governance
Jonathan Nevison	Programme & Project Management Office	Programme Manager (Critical friend)
Victoria Smith	Governance and Compliance Team	Records Manager (Temp)

Date of screening


26/08/2010

Title: Equality Impact Assessment Guidance and Form	Version: 3.0
Date: 16/03/2010	Owner: Equality and Inclusion



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Please summarise below the aims and objectives of this policy/service/function etc. including any intended outcomes.

To set out the process for responding to the recommendations and requirements arising from external agency visits, inspections and accreditations so that they are implemented within a specific timescale and are monitored following implementation as part of the formal reporting and reviewing process.

Please state below who is intended to benefit from this policy/service/function etc. and in what way.

The Trust and External Agencies by detailing the approach to be taken for external agency visits, inspections and accreditations and the implementation of recommendations.


Staff involved in such visits who will now be aware of the process to be followed.

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Please state in the table below whether the policy/service/function etc. could have any potential impact on any of the equality strand groups, whether service users, staff or other stakeholders

Equality Strand Group	Is there likely to be a positive or neutral impact in regard to:	If the impact is adverse, can this be justified on the grounds of promoting equality of opportunity for an equality strand group or for another reason?
Age	Neutral	
Disability	Neutral	
Gender	Neutral	
Race	Neutral	
Religion or Belief	Neutral	
Sexual Orientation	Neutral	

Please provide and summarise below any relevant evidence for your declaration above – this could include for example the results of specific consultations, complaints or compliments, customer satisfaction or other surveys, service monitoring and take-up, comments from stakeholders and demographic data.

An internal policy which does not impinge upon patient or staff groups. It will have no effect on equality strands.

Are there any gaps in the evidence you have which make it difficult for you to determine whether there would be an adverse impact?

No Yes

If yes, please state below how you intend to acquire this evidence and your timescales for doing so.

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If you have identified a positive or negative potential impact for any equality strand group, which is not legal or justifiable, then you must complete a full Equality Impact Assessment. Please insert below any issues you have identified/recommendations for the full Equality Impact Assessment.

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If you have only identified a neutral or positive impact on any equality strand group then no further action is required, other than having your Director sign off this form, a copy stored on the shared drive and sent to Communications for publication on the Trust's website.

Name of Director: Sandra Adams

Signature:

Date:

21/02/10

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