



**Initial Screening Tool**

Title of policy/service/function/procedure/ programme/ or strategy being assessed:

Is it **new**  or revised

**(If revised, please attach a copy of the original Equality Impact Assessment.)**

Senior Manager Responsible \_\_\_\_\_ Nicola Smith \_\_\_\_\_

Department \_\_\_\_\_ Estates \_\_\_\_\_

Section \_\_\_\_\_

**Equality Impact Assessment Screening Team**

Name	Department	Role
Nicola Smith	Estates	Facilities Manager
Stephen Moore	Governance & Compliance	Head of Records
Christine McMahon	Corporate Processes	Project Manager

Date of screening \_\_\_\_\_ 29/07/10 \_\_\_\_\_

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Please summarise below the aims and objectives of this policy/service/function etc. including any intended outcomes.

The aim of this policy is to:

- provide effective waste management that will deliver a more efficient and sustainable healthcare service
- facilitate compliance with legislation and regulations
- minimise risk to staff, patients, and public from exposure to hazardous or potentially hazardous waste
- assist managers and staff at all levels in the organisation to understand their commitment to, and responsibility for, effective waste management

Please state below who is intended to benefit from this policy/service/function etc. and in what way.

This policy will benefit all our staff and stakeholders and the general public by reducing our impact on the environment through the appropriate and effective management and disposal of all types of waste, especially hazardous waste, and reducing the amount of waste generated.

Please state in the table below whether the policy/service/function etc. could have any potential impact on any of the equality strand groups, whether service users, staff or other stakeholders

Equality Strand Group	Is there likely to be a positive or neutral impact in regard to:	If the impact is adverse, can this be justified on the grounds of promoting equality of opportunity for an equality strand group or for another reason?
Age	Neutral	
Disability	Neutral	
Gender	Neutral	
Race	Neutral	
Religion or Belief	Neutral	
Sexual Orientation	Neutral	

Please provide and summarise below any relevant evidence for your declaration above – this could include for example the results of specific consultations, complaints or compliments, customer satisfaction or other surveys, service monitoring and take-up, comments from stakeholders and demographic data.

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This policy formalises current practice which has been in operation for a number of years and there have been no instances of any adverse impact on any of the equality strand groups. In our approach to waste management this policy also follows accepted national practice.

Are there any gaps in the evidence you have which make it difficult for you to determine whether there would be an adverse impact?

**No**       **Yes**

If yes, please state below how you intend to acquire this evidence and your timescales for doing so.

If you have identified a positive or negative potential impact for any equality strand group, which is not legal or justifiable, then you must complete a full Equality Impact Assessment. Please insert below any issues you have identified/recommendations for the full Equality Impact Assessment.

If you have only identified a neutral or positive impact on any equality strand group then no further action is required, other than having your Director sign off this form, a copy stored on the shared drive and sent to Communications for publication on the Trust's website.

Name of Director: Michael Dinan

Signature:

Date: 5<sup>th</sup> January 2011

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